

INJURY AND ILLNESS PREVENTION PROGRAM EVALUATION

Date:

Review conducted by:

Injury and illness prevention programs are a powerful tool for reducing job-related injuries, illnesses and fatalities. Use this checklist to assess your program and ensure you're doing everything you can to keep your workers healthy.

MANAGEMENT LEADERSHIP

Do you establish clear health and safety goals for the program?

Yes No

Do you define the actions needed to achieve those goals?

Yes No

Do you assign one or more people with overall responsibility for implementing and maintaining the program?

Yes No

Do you offer sufficient resources to ensure the program is implemented effectively?

Yes No

WORKER PARTICIPATION

Are workers involved in updating and evaluating the program?

Yes No

Do you include employees in workplace inspections and incident investigations?

Yes No

Do you encourage employees to report concerns, such as injuries, hazards, near misses, and illnesses?

Yes No

Do you protect the rights of the employees that participate in the program?

Yes No

HAZARD IDENTIFICATION AND ASSESSMENT

Do you identify, assess, and document workplace hazards by soliciting input from employees, reviewing available hazard information, and inspecting the workplace?

Yes No

Do you investigate illnesses and injuries to identify what hazards may have caused them?

Yes No

Do you inform employees about the hazards in the workplace?

Yes No

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HAZARD PREVENTION AND CONTROL

Have you developed and implemented a plan to prioritize and control any hazards identified in the workplace?

Yes No

Have you provided interim controls to protect employees from any hazards that cannot be immediately controlled?

Yes No

Have you confirmed that all control measures are implemented and effective?

Yes No

Have you talked about the hazard control plan with affected employees?

Yes No

EDUCATION AND TRAINING

Is your education and training presented to workers in a language and vocabulary they can understand to ensure that they know:

Yes No

• Procedures for reporting illnesses, injuries, and safety and health concerns

Yes No

- How to spot hazards
 Yes No
- Ways to eliminate, reduce, or control hazards
 Yes No
- Elements of the program
 Yes No
- How to actively participate in the program
 Yes No

Do you conduct refresher education and training programs from time to time?

- Yes No

PROGRAM EVALUATION AND IMPROVEMENT

Do you conduct a periodic review of the program to determine if it has been carried out as designed and is progressing towards achieving its goals?

- Yes No

Do you alter the program, as necessary, to correct deficiencies?

- Yes No

Do you continuously seek ways to improve the program?

- Yes No

Source: OSHA

This checklist is merely a guideline. It is neither meant to be exhaustive nor meant to be construed as legal advice. It does not address all potential compliance issues with federal, state or local standards. Consult your licensed commercial property and casualty representative at Nine Point Strategies or legal counsel to address possible compliance requirements.